



Mariner Middle School Student Handbook

UPDATE 2022-12-07. EFFECTIVE DATE 2023-01-10

WELCOME

We are glad you're here!

- Here at Mariner Middle, we do our very best every day.
- Here at Mariner Middle, we respect ourselves and others.
- And because of those two actions, we are **proud** to be Mariner Middle Tritons!

ANNOUNCEMENTS

There are three formats for announcements at Mariner Middle School.

1. Students involved in television production write, produce, present, and stream announcements each day.
2. Administration uses the school's public address system.
3. The Lunchtime Update runs during our lunches



Students receive important information and updates from our news productions. **During the announcements, all students are expected to remain quiet and attentive.** In the afternoon, announcements will be made again, followed by dismissal information. Other

announcements may be made as needed throughout the school day; however, every attempt will be made to prevent disruption of regularly scheduled class activities.

During the morning announcements, Florida Law requires the Pledge of Allegiance to the flag to be recited in each school in the state of Florida at the beginning of each day. Students are expected to stand at attention as the Pledge is recited. Upon receipt of a written request by his or her parent, a student has the right not to participate in reciting the Pledge. This includes not standing and placing the right hand over his or her chest. (1003.44, Florida Statute). Florida Law also requires the observation of a moment of silence.

ASSEMBLIES

Assemblies are held during the year for the benefit of the student body. Assembly behavior should be refined and courteous. All students should give the speakers and/or performers their undivided attention. Gestures of appreciation should be in the form of applause. Rudeness, inattention or other poor behavior will be subject to disciplinary action.

ATTENDANCE

All students are required to be on time and present each day school is open during the school year. Students may not be absent from school without permission of the principal/designee. While a note from a parent/guardian is a request that a student's absence be excused, the school principal or designee is the only person authorized to excuse a student's absence.

Steps to follow when absent:

1. Have a parent or guardian call the school and inform the office of your absence before 10:15 AM on the day of the absence. The direct number to the front office is **772-1848**.
2. To request consideration for an excused absence, your parent/guardian must write an excuse giving your name, date, date of absence, reason for absence and his/her signature.
3. Ask all teachers for make-up assignments. **You are responsible for completing makeup work.** You have the number of days absent plus one to complete all makeup work.
4. If absence is due to work, travel, or some other reason, a parent or guardian should notify the school prior to the absence, but these absences may not be registered as "excused."

For enforcement of school attendance purposes, an accumulation of five unexcused absences in a calendar month or ten unexcused absences within a 90-day period may be exhibiting a pattern of non-attendance as determined by the Attendance Review Committee.

Also, if the student exceeds the ten (10) parent/guardian notes in a school year, principals may request additional documentation for subsequent absences. (School Board Policy 4.16).

Chronic tardiness is defined as six (6) or more tardies to school or to an individual class per quarter.

Las versiones en español del manual están disponibles en la oficina.

MAKE-UP WORK

A student who is absent and the absence is determined to be an excused absence, as defined by School Board Policy 4.16, is required to make up all course work missed. It is the student's responsibility to obtain assignments from the appropriate teacher(s) upon returning to class immediately following an absence. The student will be given the number of days absent plus one additional day to make up all work missed for full credit.

BICYCLES/SKATEBOARDS

Bicycles/skateboards must be parked in the rack provided. Students are to provide and use locks for their bicycles/skateboards. Students who ride their bicycles/skateboards in an unsafe manner or who interfere or impede the flow of traffic – including school buses – can be denied the privilege of riding their bicycles/skateboards to school. **State law requires that all bicycle riders must wear helmets.**

BUSES

It is a privilege to be able to ride the bus to and from school. Your bus driver has your safety in mind and has established rules with this in mind. These rules are posted at the front of the bus. The driver may refer students who do not abide by bus rules to the office. If you are referred to the office, you may lose your ridership privileges temporarily or permanently.

BUS RULES

- Stand off roadway while waiting for the bus.
- Remain seated at all times when bus is moving.
- Keep arms and head inside window.
- Walk ten (10) feet in front of bus. Wait for driver's signal before crossing road.
- Unnecessary conversation with the bus driver is dangerous. Please remain quiet.
- Outside of ordinary conversation, classroom conduct is to be observed.
- Absolute silence is required at railroad crossings.
- The driver is in full charge of the bus and students. **Students must obey the bus driver.**
- If necessary, the driver has the right to assign students to certain seats to promote order.
- No eating, drinking, or chewing gum is allowed.
- Students must be on time. The bus cannot wait for those who are tardy.
- Students may only get on/off the bus at their designated stops.

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BUS CHANGES

Bus changes will be made **only for emergencies**. Students must bring a note from parent/guardian to the front office **before 11:00am** for approval. Students can only hold a seat on one bus for the year therefore students are not allowed to ride a bus other than their own.

LATE BUS PROCEDURES

Whenever drivers are absent or routes don't have a driver assigned, buses may be late. Mariner Middle School employs the following procedures when waiting for late buses.

1. Teachers will display the [dismissal board](#) at 3:56. Students, parents, and guardians may also use this to track bus arrivals.
2. Walkers, bikers, and parent pickup students are dismissed first, at 4:00 PM
3. Once walkers, bikers, and parent pickup students have cleared the courtyard, students are released to those buses that have arrived, generally at approximately 4:03 PM.
4. Bus riders remain in their Period 9-10 classes, monitoring buses. When buses arrive, students may report to their buses at the ramp. It is very important that students monitor the dismissal board to avoid missing the bus.
5. At 4:15, teachers will accompany any remaining bus riders to the cafeteria.
6. Students sit at their tables immediately upon arrival. Students are seated by bus at tables to ensure that all students report to buses on time when they do arrive.
7. Students must continue to monitor the dismissal board for arrivals. The supervisor will also call bus arrivals over the PA system.
8. To use the restroom, get a drink, or to take care of other needs, students may raise hands. An adult supervisor will assist.
9. At 4:30, bus supervisors will send a late bus messenger to parents and guardians including all routes that have not arrived as of 4:30. The late bus messenger will include the link to the [dismissal board](#).
10. Bus supervisors will provide ongoing details of bus progress and late buses after 4:30 on the [dismissal board](#).

CAFETERIA

In order to get the most from their school day, all students should begin the day with a good breakfast, which our school proudly offers. Students are encouraged to continue their day with a nutritious lunch in our cafeteria. Our students are expected to behave and respect the rights of others by demonstrating good manners and good human relations. We strive to maintain order and efficiency, so we have assigned tables. Students are not to move from one table to another and students are expected to clean their own tables and appropriately dispose of their trash. Candy is not allowed. **Food and drink must be stored in a lunch box during the day and**

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must be consumed only in the cafeteria. Energy Drinks are NOT permitted on campus. Glass bottles are not permitted on campus. All students are to remain in the cafeteria during their lunch period.

Students may earn privileges to eat out on the pavilion with two friends based on PBIS “kudos,” the student-of-the-month award, or other positive rewards. Students earning this reward must demonstrate respect for others by remaining in the pavilion and keeping the area clean.

CELL PHONES

Students are allowed to have cell phones while on campus. Phones must be powered off and in backpacks at all times per School District Policy. At no time should students be using their phones to take pictures or video recordings of any nature.

CHANGE OF ADDRESS/PHONE NUMBER

If your address changes, please submit a copy of an official document (lease, telephone bill, etc.) showing your new address to the Registrar (located in the front office). Also, please notify the school with any telephone number changes.

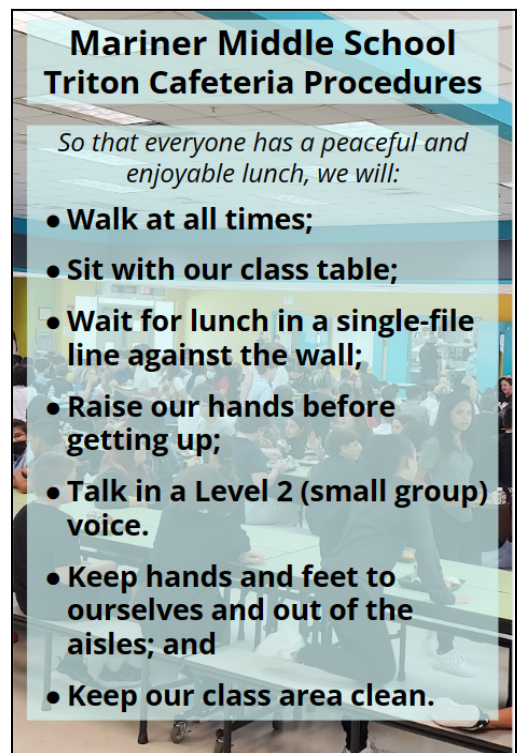
CLINIC

The school nurse and/or clinic assistant provides temporary care for injuries and illness. If a student is ill, parents are requested to keep him/her at home, as we are not equipped to keep sick or injured students for extended periods of time. All parents should complete the **emergency card in Focus**; this information should be kept updated as these are used in case of emergency for all students. **There is a new state law that does not allow the clinic to provide care to students without permission from parents.**

All students are required to be tested for scoliosis. Parents will be notified prior to testing.

If a student must take medication, arrangements should be made with the attending physician so that the medication may be given at home before and/or after school hours. If this is not possible, the medication may be given at school only if failure to take it could jeopardize the student’s health. The Parent Permission for Medication Form MIS/398, available from the school, must be filled out by the student’s parents. The permission form and medication (fully

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labeled) must be brought to school in the original container and must be given to the clinic for distribution to the student.

If a doctor orders a nonprescription medication, such as aspirin or cough medicine, it will be necessary for the doctor to give the parents a written note to send to the school. The container of nonprescription medication must be labeled with the student's name and directions concerning dosage. The medication must be given to the clinic for distribution to the student. No over-the-counter medication (non-prescription) will be given without the statement from the doctor. If any medication is needed for more than a two-week period, the Doctor's Permission for Medication Form MIS/401 must also be completed.

COUNSELING SERVICES

Mariner has a counseling team with school counselors, a licensed mental health professional, and a school social worker. Each of these team members is available to help students concerning a variety of situations including course selections, test score interpretation, problems in a particular class and problems dealing with home situations. Students may make an appointment by asking a teacher to send an email to the guidance department.

EMERGENCY DRILLS

Drills will be held at regular intervals. These drills are necessary to ensure the student's safety in the event of a real emergency. Orderly and quiet behavior should prevail during all drills. Guides for evacuation and assembly are posted in each classroom. Students will be given specific instructions by faculty during such situations.

EXPECTATIONS FOR STUDENT BEHAVIOR

- Do Your Best:
 - o Be where you are supposed to be, and be on time to your destination.
 - o Be prepared for class, and be on-task in class.
 - o Take advantage of every opportunity to demonstrate your mastery of learning objectives: Zeros aren't permitted!
- Respect Yourself:
 - o Obscenity, profanity, and inappropriate gestures do not reflect you in a positive light and are prohibited.
 - o Accept responsibility for your actions that result in negative *or positive* outcomes.
 - o If you're not OK with student behavior directed towards you, say so, directly. If the behavior continues, seek help from an adult *before* the situation escalates. This is NOT "snitching;" it is simple self-respect.

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- Respect Others:

- o Gum and Candy are prohibited. After breakfast is over, food is prohibited outside the cafeteria. Food for lunch will be stored in your lunch box within your backpack. You will be directed to discard any food you take outside of the cafeteria.
- o Trash always belongs in a receptacle and never on the floor, in the courtyard, or in the restrooms.
- o If someone asks you to stop behavior directed towards them, then stop, immediately. Sometimes there is more to the story, and if so, seek help from an adult *before* the situation escalates. This is NOT “snitching;” it is simple self-respect.

These rules describe a successful Mariner Middle School student. We all share the responsibility for making Mariner a special place where everyone feels valued and where excellence in performance is the ultimate goal.

Students who choose to disregard established classroom and school rules will receive disciplinary consequences established within school and classroom discipline plans. These plans aim to help students make responsible choices. However, our disciplinary system is progressive, with the repeated misbehavior resulting in elevated consequences. Please see the [Discipline Section](#) under PBIS for more information.

When students are removed from a classroom, the administration will speak with the student and assign appropriate discipline. Possible disciplinary consequences include, but are not limited to, parent contact, work detail, peer mediation, time out, after-school detentions, Thursday night school, internal suspension, external suspension, or recommendation for alternative placement.

Mariner Middle School strives to work cooperatively with the family in order for the student to meet behavioral expectations. Behavioral Intervention Plans and reward contracts will be implemented as appropriate. Mariner Middle School has a “no tolerance” philosophy toward students who habitually misbehave or choose more serious behaviors outlined in the [Lee County School District Student Code of Conduct](#).

HOME/SCHOOL COMMUNICATION

FOCUS

Parents can set up an account in Focus for real-time access to their student’s gradebooks. Directions for setting up the Focus Parent Portal can be found in the front office and on our website. Student grades are available 24 hours a day and can be accessed using Focus

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Parent Portal. Grade reports are by subject and reflect the student's current grade. You can also view attendance reports.

GOOGLE CLASSROOM

Nearly all of our classes use Google Classroom to house information, to communicate with students and families, and to assign assignments or assessments.

TRITON UPDATE

Parents receive a newsletter monthly (or more frequently). It is posted on the [school website](#).

SCHOOL MESSENGER

Teachers often use School Messenger to communicate with students and families. It enables teachers or administrative staff to communicate via voice, text, and email in multiple languages. For example, each Triton Update is accompanied by a School Messenger that informs parents of its posting.

HOMEWORK

Homework is considered to be an important part of learning. We encourage you to set aside time on a daily basis for study at home. This will add to your academic learning experience and will certainly improve your grades.

LOST AND FOUND

The Lost and Found is located in the media center. If you find something, please turn it in to the office as you would want the same courtesy.

MEDIA CENTER

Mariner Middle School offers a well-equipped media center that provides learning, supplemental and recreational materials in the form of books, magazines, and audio-visual materials. Mariner Middle is also fortunate to have the regional library next door which is often used by teachers during the school day. Use of the media center is a privilege, and a pass from your teacher is necessary if you want to use the media center during school hours.

If books are not returned you may not be able to participate in special activities such as field trips, dances, etc.

MONEY AND VALUABLES

Large sums of money or valuables should not be brought to school. This includes high value items such as jewelry, smartphones, smartwatches, bluetooth headphones or earbuds, or personal items that carry high sentimental value. **NEVER LEAVE VALUABLE POSSESSIONS UNATTENDED. THE SCHOOL WILL NOT BE RESPONSIBLE FOR RECOVERY OF ANY OF THESE ABOVE MENTIONED ITEMS THAT ARE TAKEN DURING SCHOOL HOURS.**

PARENT PICK-UP

Students must be picked up and dropped off only via the **Parent Pick-Up lane** in the front of the school directly off of Chiquita Blvd. Vehicles should always pull all the way forward and must not be left unattended. During afternoon pick-up students must wait to load their vehicles until instructed to do so by the Parent Pick-Up Supervisor. For safety reasons students may not be picked up or dropped off in the front or rear parking lot or on the side streets near the school.

PARTICIPATION IN P.E.

Physical Education classes at Mariner Middle School offer students a chance to learn, understand, and appreciate the important aspects of physical fitness, learn lifelong skills and enjoy and develop an active lifestyle.

For the sake of good health and comfort, students **MUST** dress out for physical education. The appropriate attire for physical education is determined by the physical education faculty. Mariner shirts and shorts may be purchased from the school. All clothing should be labeled with the student's name in indelible ink. Students will need to purchase a combination lock for their locker through the PE dept. Staff will not be responsible for items not locked securely in lockers.

PASSES

Students must always have a pass from a teacher to be out of their assigned area. This includes passes to the restroom, clinic, main office, media center, and guidance office or to other teachers. Students may only report to the destination on their pass and return quickly and efficiently to class.

PBIS (POSITIVE BEHAVIOR INTERVENTION AND SUPPORTS)

AWARDS

Awards for outstanding work, positive attitudes, and academic and personal growth in their subject area throughout the year are possible awards teachers can implement in the

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classroom. Awards programs will be held each spring during the early release days. Many of you will be asked to assist in the organization of this event.

We will also recognize Academic Honor Roll each nine weeks. Honorees are determined by letter grades:

- The A Honor Roll includes students with all As in academic areas and no grade lower than a C in the electives.
- The A/B Honor Roll includes students with As and Bs in all academic areas and no grade lower than a C in the electives.
- Academic Growth Awards includes significant growth as measured FSA-FSA or across diagnostic windows

Additionally, Mariner Middle School honors 8th grade students who meet the criteria for the President's Award for Educational Excellence. Selection criteria include grade point averages, norm reference test, initiative, integrity, leadership qualities, as well as a high recommendation from a teacher and or a staff member.

RECOGNITIONS

Focus Badges (also known as Kudos) are used to recognize the positive things students are doing on campus. This ties into our school wide PBIS plan. Students earn different rewards when they reach 5 and 10 kudos. These are entered into Focus.

DISCIPLINE

In a well-organized community, there is always a need for rules and regulations to guide its members. Failure to act responsibly and to recognize the rights of others requires corrective action which may include school discipline.

The chart below provides a descriptive outline of the Discipline procedures for Mariner Middle School

Teacher (Classroom) Management Plan

- Teacher developed for dealing with off-task behavior
- Example: During the first week of school develop with students' specific expectations different procedures in the classroom and responses if these are not followed.
- Also, see [Tardy](#) and [Student Appearance and Dress](#) for Discipline plans for these issues.



Team (Grade Level) Management Plan

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1. **Warning:** Teacher discusses the behavior and correct replacement behavior with the student.
2. **Telephone Parent:** Parent is contacted to discuss the behavior and behavior is documented in Focus.
3. **Warning:** Teacher discusses the behavior and correct replacement behavior with the student.
4. **Lunch Detention:** Parent is contacted. Student is notified they need to serve lunch detention during their next lunch period.
5. **Parent Conference:** A request for a parent conference is made.
6. **Lunch Detention:** Teacher discusses the behavior and correct replacement behavior with the student. Student is reminded of the parent conference from the previous step, assigned another lunch detention, and informed their next card signature will be a referral.



School (Administrative Referral) Plan

Step 7+: Please enter the referral in Focus.

- **Referral 0-1:** Tier I—This is our goal. Students should be able to correct negative behavior and display positive behavior with a minimum of administrative direction.
- **Referrals 2-5:** Tier II—these students will be monitored and may be entered into MTSS for behavior.
- **Referrals 6+:** Tier III—these students receive the most intensive support, will receive an MTSS plan, and may check in/out with administration or school counseling.
- **Referral 12-15:** An administrative hearing will be scheduled around this time. The severity of the disciplinary issues will determine when the hearing is scheduled. If the student is not recommended for alternative placement, then significant interventions, such as behavior agreements and mandatory schedule changes may be instituted



District Disciplinary Plan

- Occurs when PBIS, MTSS, and disciplinary consequences are not successful in encouraging appropriate student behavior.
- An administrative hearing will be scheduled. At a hearing, the Assistant Principal for Discipline and Attendance presents disciplinary steps that have led to the hearing. The student has an opportunity to share his/her perspective, the parent has an opportunity to share his/her perspective, and the principal may ask questions of the assistant principal, student, or parent.
- The outcome of a hearing may be a second chance, additional suspension, or recommendation for alternative placement. A recommendation for alternative

placement is just that—when we refer a student for alternative placement, we are transferring our school’s disciplinary authority to the district. The district will also review the disciplinary findings and may unenroll the student from our school and re-enroll the student at Success Academy (formerly ALC) for 45 or more days.

- **Referral 18-20:** If the student is unsuccessful on a behavior agreement after a prior hearing, we will hold another hearing to discuss his/her non-progress. A recommendation for alternative placement may be issued at this time.
- **Do Not Return:** In some cases, particularly when a victim remains on campus,

REPORT OF STUDENT PROGRESS

Report cards are issued to students each nine weeks. The computerized progress report indicates an academic grade and the instructor’s comments for each subject in which the student is enrolled. Attendance is also reported on this form. Interim reports are also posted electronically halfway through each quarter. As always, parents and students can access real-time grade and attendance information in Focus.

RESPECT FOR EQUIPMENT AND FACILITIES

Each student is encouraged to assume responsibility for the care of school property. Accidental damage of school property may require reimbursement by the student for repair or replacement. Malicious damage must be repaired or replaced at the student’s expense. In addition, appropriate disciplinary procedures or legal action may be invoked in the event that malicious intent is determined.

SCHOOL HOURS

School Office hours for the school year are 8:00 AM – 5:00 PM. Students are in class from 9:35 AM – 4:00 PM.

Students are not to be in or around the building prior to 9:20 AM or after 4:00 PM without prior approval from the principal. Students may only be on campus prior to 9:20 AM or after 4:00 PM if supervised by a staff member. Even with prior approval, students must be supervised during their stay by a Mariner staff member.

SEXUAL HARASSMENT AND HARASSMENT

Everyone who works and learns in The School District of Lee County has a right to feel respected and safe. If any words or actions make you feel uncomfortable or fearful, you need to tell a teacher, counselor, assistant principal or the principal. Your right to privacy will be respected as much as possible. We take seriously all reports of sexual harassment and harassment based upon race, age, national origin and disability, and will take all appropriate action to investigate such claims, to eliminate that harassment, and to discipline any persons found to have engaged in such conduct.

The School District will also take action if anyone tries to intimidate you or take action to harm you because you made such a report. **SEXUAL HARASSMENT AND HARASSMENT BASED ON AGE, RACE, NATIONAL ORIGIN AND DISABILITY ARE AGAINST THE LAW. DISCRIMINATION IS AGAINST THE LAW.** Please refer to the Lee County School District Code of Conduct for details.

SIGNING OUT OF SCHOOL

If a parent should find they must sign a student out early from school they **MUST** come to the front office with a photo ID. The student will **NOT** be called from class until the parent is present. Only people with ID designated on the emergency card can sign a student out. Please make sure your information is up to date in Focus. If possible, please schedule outside appointments after school hours whenever possible to allow students maximum time in class.

Unless an emergency arises, students will not be dismissed from class between 3:30 PM – 4:00 PM.

SMOKING

It is against school board policy for anyone to use tobacco in any form while in the school building and on campus. The possession of any tobacco product, lighters, and/or matches, while on campus or at any school activity, is prohibited. Violation of these policies will result in disciplinary action.

STUDENT ACTIVITIES

Throughout the year we will have a variety of activities, including dances, fairs, field trips, etc. Even though these trips are sometimes off campus, all school rules apply. Supervision of students will end at the specified ending time of the event. Parents are expected to pick their children up on time or notify the school that they will be late. Student behavior and items past due may be used to determine eligibility in after school student activities.

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STUDENT APPEARANCE AND DRESS CODE

Mariner Middle School considers school a student's workplace. Though some clothing may be appropriate to wear when socializing with friends or going on outings, that clothing may not be appropriate for school. Mariner Middle School encourages our Tritons to dress for success! Our dress code policy sets expectations so students may focus on the learning process without the distractions of unsuitable dress and grooming. Students shall maintain a clean, orderly appearance at all times.

Shirts:

- Solid, striped, polka dot, floral or plaid Polo or Oxford style collared shirts.
 - **T-shirts or other shirts may not be worn over the collared shirt.**
 - The collared shirt cannot be worn unbuttoned even with a t-shirt underneath.
 - **All buttons must be fastened save the top button, and buttons cannot be removed.**
- Only Mariner Middle t-shirts will be permitted.

Pants/Shorts/Capris/Skirts:

- Bottoms must be worn at the waist, above the hip/pelvic bone. Bottoms must fit properly (No tight pants/leggings or overly baggy pants).
- Bottoms must be of sturdy material, such as cotton or denim.
- **Wearing pants with a "sag" is out of dress code.**
- Jeans are permitted. Jeans may NOT have holes, tears, or tatters, even if this is the style in which they were purchased.
- Length of skirts and shorts must be at or below the knee in the standing position.

Jackets/Sweaters:

- A button up or zip up jacket/sweater is permitted.
- Jackets or sweaters may not have a hood.
- The jacket/sweater must be worn with a shirt that meets the dress code requirements.

Belts:

Belt buckles may not display names, logos, flags, or other emblems. Oversized buckles are prohibited.

Footwear:

No slipper-type shoes, backless shoes, flip flops, slides, beach-type shoes, "Croc" type shoes, or shoes made of mesh or plastic.

Miscellaneous:

- Bandanas, hats, caps, headgear, gloves, and sunglasses are NOT permitted in the building.

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- There may be exceptions for medical conditions (with a doctor's note). The administration will determine these exceptions.
- Physical Education classes being held outside do permit sunglasses and hats.
- Tattoos must be covered at all times.
- No mouth apparatus are permitted unless prescribed by a dentist or physician for a medical condition.
- Any necklace should be worn under the shirt.
- Wallet chains are prohibited.
- Hoop earrings larger than a half-dollar are prohibited

These dress code requirements are aligned with the School District of Lee County Student [Code of Conduct](#). All dress code issues not addressed above will be subject to administrative discretion. Adjustments to this dress code may occur and will be communicated on the school website and through the Parent Update. The Principal and staff may designate special event days permitting alterations to the Student Uniform Dress Policy. Administration will provide information on those alterations for those days.

Any dress code issue not addressed above is subject to administrative discretion.

Students with NO recorded dress code violations will earn a free no-collar Wednesday twice per quarter.

1st Dress Code: Documentation, reteach expectations

2nd Dress Code: Documentation, reteach expectations

3rd Dress Code: Lunch Detention, mandatory wardrobe change if violating a previous expectation

4th Dress Code: Three (3) Lunch Detentions, mandatory wardrobe change if violating a previous expectation

5th Dress Code: After School Detention, mandatory wardrobe change if violating a previous expectation

6th Dress Code: Parent Conference, Thursday Night School, mandatory wardrobe change if violating a previous expectation

Repeated violations of the same dress code expectation will result in a disciplinary referral for insubordination after the parent conference has been scheduled.

TARDY

Students who arrive late to school (after 9:45 AM) must report to the front office with a note from their parents stating the reason for their tardiness. The line at parent drop-off is sometimes long. Please allow adequate time. Unexcused and/or repeated tardiness will result in disciplinary consequences in accordance with our attendance intervention plan.

During the school day, Mariner Middle School maximizes in-class time with three-minute passing periods. Students must move quickly and efficiently between classes.

We researched tardies for Semester 1 of 2022-2023 and discovered that students were marked tardy 4,046 times.

4,046 tardies?!? That sounds **TERRIBLE!**

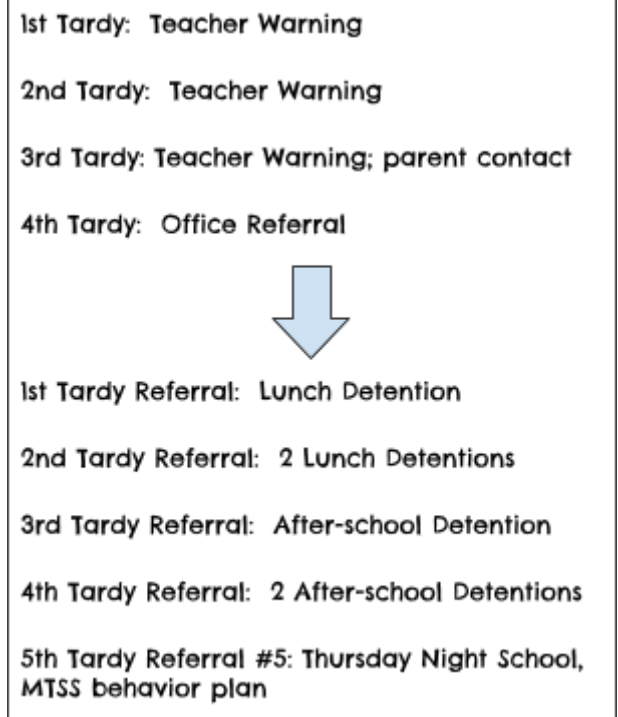
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But wait–We had about 69 days in Semester 1 (the hurricane took some away). Each day, there are six passing periods. Finally, there were 1,002 students enrolled in our school at the time of the report. $69 * 6 * 1,002 = 414,828$ passings. . .

That means that our student body was marked on-time 99% of the time. Not so bad after all; in fact, that's fantastic!! But, some of us *can* do better:

We are going to be tracking tardies each interim period. Students who are on-time *and* have 90% or higher attendance will be recognized and earn a treat!

However, you *may* be late from time to time, and that's OK. It could be hallway traffic, a stop to the restroom, a question you asked another teacher along the way, or talking too long with a friend. We are only concerned when the occasional tardy affects your classwork or creates a disruption in the hallway. As you saw above, most students will never receive a disciplinary consequence for tardiness. Your teacher would call home on the third tardy, and you would receive an office referral on the fourth tardy. Take a look at the diagram above for an idea how consequences work. Your administrator may assign different consequences based upon the situation, but this diagram is a guide for you.



TELEPHONES

Telephones are reserved for school business. Parents may reach the school at 239-772-1848. Telephone calls will not be put through to staff members who are supervising students except in the case of extreme emergency. Staff members regularly check for messages and will return telephone calls at their earliest convenience.

Telephone calls will not be put through to students. Students will be permitted to use the telephone with a pass and for emergency purposes only. Changes in the normal way home should be **planned in advance** and will only be honored in case of emergency with written permission from the parent. Mariner Middle School will follow the Lee County School District policies for temporary changes in school bus transportation. Telephone permission for attendance of school field trips is not permissible.

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TEXTBOOKS & CHROMEBOOKS

Basic hardbound texts, paperback books, and Chromebooks are provided for loan to the students. These books belong to the taxpayers - your parents - so take good care of them.

- Check your hardbound textbooks thoroughly when you receive it so that you won't be blamed for any prior damage.
- Your consumable textbooks (the ones that you write in) are much more fragile—take care of them! We do not have extra copies if students lose or destroy consumable textbooks.
- **Students are responsible for any damaged or lost textbooks or Chromebooks.**

VISITORS

All visitors to the school must report to the front office to register. **Violators are guilty of trespassing.** Former students are welcome to visit the campus only with a teacher's request and administrative approval made at least one day prior to the day of visitation.

WITHDRAWALS AND TRANSFERS

The parent must be present with photo ID to withdraw and/or transfer their student. All due textbooks, library books, and Chromebook must be returned before a withdrawal and/or a transfer can take place.